

# NOTEBOOK

Issue #9 March 2, 2018



## KNOW YOUR COLLECTIVE AGREEMENT

### Access to Information

**Articles A.32 and A.36 have language dealing with the right to have access to information.**

Article A.32.3 outlines the right of Staff Committees to have access to budget information and reads as follows:

**A.32.3 The NVTa Staff Committee shall have access to the school block budget information and other school district policies and regulations.**

Article A.36 outlines the right of the union to have the information necessary to carry out its duties and to ensure that the Collective Agreement is being followed.

It reads as follows:

- 1. The Board, upon request by the Association, agrees to furnish to the Association or its designated representative, within five (5) days, all prepared information of a public nature. This includes annual financial reports, audits, budgets, preliminary and final fiscal frameworks, and statements of final determination.**
- 2. The Board shall also provide to the Association within five (5) days of a request, all accessible information on:**
  - a) employee information, including a list of employees covered by this Agreement, showing their names, addresses, phone numbers, grid placement, allowances, seniority and assignment;**
  - b) public agendas and minutes of all Board meetings and all attachments as are provided to the public;**
  - c) employee staffing entitlements for each school, special education aide staffing entitlements for each school, class sizes for each school, a list of students with special needs enrolled in each school, the amount of release time provided for each class over the class size limits, student enrolments by grade for each school, educational leadership allotments for each elementary and secondary school; and**
  - d) other information which the Association reasonably requires to fulfill its role as the exclusive representative of employees in the administration of this Collective Agreement. In case of a dispute regarding what other information is required by the Association, the matter may be referred to expedited arbitration for resolution.**
- 3. Notification of a Less than Satisfactory Report will be made to the President of the Association within five (5) days after its issuance.**
- 4. Notification of job postings, transfers, hirings, resignations, retirements, deaths, discharges and suspensions will be made to the Association within five (5) days of their issuance.**
- 5. The Board may request an extension of the time limits to fifteen (15) days, which shall not be unreasonably denied by the Association.**

# LEAVES DEADLINES

## 2018

**March 15** – Long-Service Part-Time Leave (Article G.40) p. 119

**March 15** – Educational Improvement Leave – (Article G.29) p. 113 – 115

**March 31** – General/Personal Leave of Absence, Self-funded Leave (Article G. 38) p. 118

**March 31** – Teachers on leave to June 30 must notify Board of their intentions for the following school year.

**March 31** – Self-funded Leave Plan (Article G.39) p. 118

**May 1** – Intra-District exchange request (Article E. 23.2.b) p. 89

**May 14** – Part-time/Increase to FTE requests (Article C. 24) p. 65

**May 14** – Job-Share Requests (Article C. 24) p. 65 (For teachers in full time and part-time assignments, including those currently in Job Shares.

**May 31** – Committed Transfer Requests (Article E.23.2.d) p. 90

For teacher resignation/retirement planned for 2017/2018, 30 days notice for resignations, and as much notice as possible for retirements in order to aid in staffing).

**Mark your calendars!**

## **NORTH VANCOUVER TEACHERS' ASSOCIATION**

**Annual General Meeting –  
Wednesday, May 9, 2018**

### ***First Call for Candidates!***

The following NVTA Executive Committee and Standing Committee Chair positions are available for the 2018-2019 school year. All are one-year terms, unless otherwise indicated.

**Executive Committee** – President, Local Representatives (two or three LR's elected. The President may choose to be an LR automatically), Alternate Local Representative, First Vice President, Second Vice President, Secretary, Treasurer, Members-at-Large (two two-year term positions available).

**Committee Chairpersons** – Nominating & Ballotting, Professional Development and Social Justice.

Nominations will be accepted from the floor of the AGM, however in order to have a candidate statement included in the AGM booklet, and to be included in the NVTA All Candidates' forum immediately following the Representative Assembly on April 18, 2018, a completed nomination form and candidate statement must be submitted to the NVTA office by 4 p.m. on April 18, 2018.

## **NVTA TEACHER EDUCATION SCHOLARSHIP**

**One Five Hundred Dollar (\$500) scholarship is available for each of the following North Vancouver secondary schools: Argyle, Carson Graham, Handsworth, Mountainside, Seycove, Sutherland and Windsor.**

The scholarship committees at each of the schools will choose their recipient of the NVTA Teacher Education Scholarship. Students are not required to complete a special NVTA application form.

In order to be eligible, the student must be graduating from the Grade 12 program of a secondary school during the calendar year of the award. The student must also be planning to enter a teacher education program that would qualify the graduate to teach in the public schools of British Columbia.

The Teacher Education Scholarship is the only scholarship funded by the NVTA. Teacher Education Scholarship information will be sent in the milkrun from the NVTA after Spring Break to the scholarship committees and the Principals at each of the listed high schools.



**The NVTA office will close for Spring Break from  
March 17 and will re-open after Easter  
on Tuesday, April 3, 2018.**

***Enjoy Spring Break!***